

HOTEL RESERVATION FORM
CILT ASEAN FORUM 2018 – 26 to 28 February 2018

TO : DORSETT GRAND SUBANG

EMAIL : reservation.subang@dorsetthotels.com & sanizam.samah@dorsetthotels.com

TEL : 603 5031 6060

FAX : 603 5031 8686

Room Type

Deluxe Single	RM370.00nett per room per night (With 1 Breakfast)
Deluxe Double	RM390.00nett per room per night (With 2 Breakfasts)

Note :

King / Twin bed request is subject to hotel availability.
The above rates and 10% service charge are inclusive of 6% GST Rate.
Inclusive in-room Wi-Fi access.
The above rates are applicable for maximum 3 days pre and post stay (23 Feb till 3 Mar 2018).
One complimentary parking for stay in guest, upon validation.

Guest 1 _____

Guest 2 _____

Passport Number _____

Tel Number _____

Email Address _____

Number of Rooms _____

Arrival Date _____

Flight Details _____

Departure Date _____

Flight Details _____

Hotel Pick Up YES ☐ NO ☐

(Transportation charges as per enclosed)

Dorsett Choice Number (If Available) _____



I _____ hereby authorize Dorsett Grand Subang to charge

_____ to my credit card. Please find credit card details as follows:

Credit Card Type ☐ Visa ☐ Master ☐ AMEX

Credit Card Number _____

Expiry Date _____

Card Holder's Name _____

Security Code _____

For Visa / Master, please provide 3 digits

AMEX ID _____

For AMEX, please provide 4 digits

TERMS & CONDITIONS

- The above rates and 10% service charge are inclusive of 6% GST Rate.
- Rooms are subject to availability upon time of reservation. Once the required category is sold, the next available category will be offered.
- One (1) night room rate will be charged upon confirmation.
- Cancellation received within 3 days prior to actual arrival date is subject to cancellation fee of 1-night stay.
- In the event of No-Show, a No-Show fee equivalent to the full duration of stay will be imposed.
- Check-in time is at 15:00hrs whereby check-out time is at 13:00hrs. Early check-in & late check-out arrangement can be made at applicable charges.
- **NOT Inclusive of Tourism Tax that is stipulated by the Malaysian Government. Effective 1st September 2017, a RM10.00nett flat rate per night per room will be imposed on foreign guests. The tax chargeable will be reflected in the room bill upon check out.**

INDEMNITY AND HOLD HARMLESS

Guest assumes the entire responsibility for losses, damages, claims, demand and expenses (including, but not limited to, attorney fees) arising out of, alleged to have arisen out of, or in any way connected with (a) injury or damages to displays, equipment and other property brought onto the hotel premises by guest or any member, agent or representative thereof, and (b) injury to any other person or damage to any property arising out of or in any way connected with (1) any action of any member, agent or representative of the guest (2) any property brought onto the Hotel premises by the Group or any member agent or representative of thereof. Guest shall indemnify, defend and hold harmless the Hotel, its owners, affiliated entities, agents, servants and employees from any and all such losses, damages, claims, demands and expenses.

DAMAGE TO COMPLEX

Guest will be responsible for all damage caused whether to the Venue, accommodation or any other part of the Complex by any members or representative in attendance at the Event (other than those under the control or direction of the Hotel).

Please complete this form together with a copy of front & back copy of your credit card

Signature : _____

Name : _____ Date: _____

Dorsett Grand Subang
YEAR : 2016-2018



TYPE OF HIRE	MERCEDES BENZ E CLASS <i>Model: W212 CGI</i>	MERCEDES BENZ S CLASS <i>Model: WDD221 S300L</i>	TOYOTA CAMRY Saloon 2.0	MPV TOYOTA ALPHARD/VELLIRE 4-5 Seater	TOYOTA HI-ACE COMBI VAN 6-9 Seater	MPV HYUNDAI STAREX 6 seater	TOYOTA INNOVA 2.0 5-6 seater	COACH 30 / 40 Seaters (including guide)
KLIA / KLIA 2 Transfer From Hotel to Airport From Airport to Hotel	RM340.00 RM340.00	RM560.00 RM560.00	RM240.00 RM240.00	RM430.00 RM430.00	RM260.00 RM260.00	RM300.00 RM300.00	RM165.00 RM195.00	RM795.00 RM795.00
Airport Transfer - Subang Sky Park From Hotel to Subang Airport From Subang Airport to Hotel	RM180.00 RM180.00	RM450.00 RM450.00	RM160.00 RM160.00	RM350.00 RM350.00	RM150.00 RM150.00	RM250.00 RM250.00	RM55.00 RM75.00	RM700.00 RM700.00
Hourly Use - within KL & PJ areas	RM170.00 p/hr (min. use 4hrs)	RM260.00 p/hr (min. use 4hrs)	RM130.00 p/hr (min. use 4hrs)	RM190.00 p/hr (min. use 4hrs)	RM155.00 p/hr (min. use 4hrs)	RM165.00 p/hr (min. use 4hrs)	RM70.00 p/hr (min. use 4hrs)	RM230.00 p/hr (min. use 4hrs)
- out of KL/PJ areas and within Selangor Darul Ehsan	RM255.00 p/hr (min. use 4hrs)	RM390.00 p/hr (min. use 4hrs)	RM190.00 p/hr (min. use 4hrs)	RM285.00 p/hr (min. use 4hrs)	RM195.00 p/hr (min. use 4hrs)	RM240.00 p/hr (min. use 4hrs)	RM95.00 p/hr (min. use 4hrs)	RM300.00 p/hr (min. use 6hrs)
Daily Hire - Max. 12 hours - within KL & PJ areas - applied between 0700hrs - 2300hrs - 12hrs per day (10hrs + 2hrs free)	RM1700.00 p/day	RM2600.00 p/day	RM1300.00 p/day	RM1900.00 p/day	RM1550.00p/day	RM1650.00p/day	RM700.00p/day	RM1800.00 p/day (10 hrs only)
- out of KL/PJ areas and within Selangor Darul Ehsan - applied between 0700hrs - 2300hrs - 12hrs per day (10hrs + 2hrs free)	RM2550.00 p/day	RM3900.00 p/day	RM1900.00 p/day	RM2850.00 p/day	RM1950.00 p/day	RM2400.00 p/day	RM950.00 p/day	RM2500.00 p/day (10 hrs only)
Dinner Transfer - 2 ways - Ara Damansara / Subang/Sunway - KL/PJ/Bangsar/Mutiara Damansara								RM850.00 RM950.00

Condition of Hire:

- Hourly and Daily use charges are calculated from time of booking / dispatch to time return to hotel.
- An additional 50% midnight surcharge imposed for hire between 0001hrs and 0600hrs.
- An additional 50% surcharge imposed for city & outstation transfer back to hotel (pick up service) except for pick up within 3 km radius from Hotel (refer clause No. 4)
- An additional **RM50.00** imposed for any pick up within Hotel (max. 3km) before proceeding to airport (KLIA / KLIA 2 / Subang Sky Park). For Toyota Innova is additional RM20.
- Rates are inclusive of toll fees, insurance, fuel, parking charges, maintenance and service of our chauffeurs.
- Cancellation less than 4 hours (except coach) prior to the pick up time will be charged in full except booking for Toyota Innova which departs from the Hotel. The cancellation must be notified in written form and acknowledged by Metro staff.
- Cancellation for coach less than 24 hours prior to the pick up time will be charged in full. The cancellation must be notified in written form and acknowledged by Metro staff.
- Guests are advised to estimate a minimum of 3 hours prior to the flight ETD for transfer out to airport.
- Baby seat is available at RM50 per seat.
- The rates above are subjected to a 6% Good and Service Tax (GST).
- Wifi will be provided for Mercedes Benz E Class and Toyota Camry.